

**Public Water Supply District #3 of Johnson County
Policy and Procedures**

Policy / Procedure number: 2006-008

Subject: Termination of Water Service (**Temporary**)

Approval Date: December 12th, 2006

Revision Date: None

POLICY: Any customer may have the water meter turned off temporarily while going TDY, on vacation, extended training, seasonal livestock watering, etc. Billing will be stopped.

PROCEDURE: Requests by customers to have water service discontinued temporarily will be honored. The office staff will issue a Work Order to have the meter turned off. The customer's account will be set to an off status not to be billed.

FINAL APPROVAL
BOARD OF DIRECTORS

By: Jerry Schell
President

Date: 12-12-2006

By: Alan Fero
Director

Date: 12-12-06

By: [Signature]
Director

Date: 12/12/06

By: Bob Groedlose
Vice-President

Date: 12/12/06

By: Sam Wyle
Director

Date: 12/12/06